



90 New Montgomery Street, Suite 412 • San Francisco, CA 94105
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SOCCA Annual Meeting Eat and Learn Sponsorship Agreement Details

Please note, Eat and Learn Sessions are non-CME satellite symposia separate from the SOCCA Annual Meeting CME activity.

The following criteria must be met in order to conduct SOCCA Eat and Learn session:

1. A fee of \$10,000 will be due to the SOCCA for the rental of the session function space.
2. The organization proposing a session will be required to submit their full program to SOCCA for review and approval. If approved, no changes to content or faculty may be made without additional written approval.
3. SOCCA does not provide CME accreditation for sessions held by outside organizations. Any accreditation for approved Eat and Learn sessions is the sole responsibility of the organization conducting the session. Any reference to the SOCCA Annual Meeting education program, or SOCCA accreditation is not permitted.
4. The session date and time will be assigned by the SOCCA and agreed upon by both parties.
5. Function space for the session may only be assigned by SOCCA and assignment will be based on session requirements and availability.
6. Once the function space is assigned by SOCCA the organization conducting the session will work directly with the hotel and will be solely responsible for all expenses associated with the symposium including but not limited to audio visual, food and beverage, internet, signage, etc.
7. Included in the room rental are two of the following advertising options:
 - a. Two session signs, provided by the sponsor, to be placed in locations approved by the SOCCA
 - b. One session printed flyer included on Publications Wall
 - c. Inclusion in one e-blast going to SOCCA attendees sent in early May 2019, or one week out from the meeting date
 - d. One-time use of the SOCCA attendee list for an approved mailer
8. Payment is due 60 days prior to the meeting. There is no refund for cancellations made within 60 days of the meeting.

Payment Details

Make checks payable to "SOCCA" and mail to: 90 New Montgomery Street, Suite 412 San Francisco, CA 94105 SOCCA Federal Tax ID # 36-3422600 501(c)3